

NEWSLETTER JUNE 2019.

Welcome back after the half term break. We hope that weather will be kind to us this half term and that the children will have lots of fun taking part in all our activities.

Please remember that we like to provide a wide range of “messy” activities for the children so please dress your child in suitable clothing.

The children play outside every day and for safety reasons we would ask you to make sure that they have suitable footwear for the garden.

TERM DATES: -

Summer Term: Second half of the Summer term begins Monday 3rd June to Tuesday 23rd July.
We will then open for the Summer holiday club.

Autumn Term: Term begins on Monday 9th September.
Term begins on Monday 9th September to Friday 18th October.
Half term holiday club is for one week beginning 21st October.
Second half of the Autumn term begins on Monday 28th October to Friday 20th December.
Christmas parties will be held in the last week of term.
We will then open for the Christmas holiday club.

Spring Term: Term begins on Monday 6th January 2020 to Friday 14th February.
Half term holiday club is for one week beginning 17th February.
Second half of the Spring term begins on Monday 24th February to **Tuesday 31st March.**
We will then open for the Easter holiday club.

Summer Term: Term begins on Monday 20th April to Friday 22nd May.
Nursery will be closed on May Day 4th May.
Half term holiday club is for one week beginning 25th May.
Second half of the Summer term begins Monday 1st June to **Thursday 23rd July.**
We will then open for the Summer holiday club.

PAYMENT OF FEES

Little Hands preferred payment methods are direct bank payments or Childcare vouchers. Payments should be made within 2 weeks of the invoice date or a late pay fee of £20 will be added. Alternative payment arrangements (cheque or cash) or timings may be possible please speak to the nursery manager in advance

Direct Bank Payments

Fees can be paid directly into the nursery bank account either at a bank/post office or via Internet banking. The nursery bank details are:

Bank: HSBC
Sort Code: 401659
Account Number: 60037524

The payment should be referenced with your child's name and written notification emailed to little.hands@icloud.com stating your child's name, payment amount and date payment has been made; this is essential to prevent payments being mistakenly attributed to the wrong family. If email is not an option, the written notification can be given as a note/letter to the nursery manager.

Childcare Vouchers

Working parents can choose to pay using Childcare Vouchers if their employer is part of a voucher scheme. Voucher payments are popular as they are exempt of tax & national insurance deductions. The voucher company should be instructed to notify the nursery by e-mail when the payment is due so that individual payments can be correctly tracked.

Cheque payments

Cheques should be made payable to Little Hands Nursery.

Cheques are banked in the week following the payment period (two weeks after the invoice date.) Please note that cheque payments made outside the payment period may be not be banked until the following half term. Nursery will pass all bank charges incurred from un-cleared cheques to the parents.

E-mail address

Our e-mail address is lh-newton@btconnect.com if you would like to contact us in this way. Please note that the emails are not always checked if we are busy so if your query is urgent then please phone us instead.

30 hour funding codes

Please can I remind parents/carers that have qualified for the 30 hour funding that you need to do an eligibility check every 3 months with HMRC from when you were first given the code. HMRC should send you a reminder by email.

Also, if you will be claiming Early Years Funding in September 2019 and you think you might be eligible for the 30 hours extended entitlement then please make sure that you get your code before the 31/08/2019 otherwise you may not be able to make a claim until January 2020. There are strict cut off dates which have been issued by the local government.

Attendance

Please let us know verbally, by phone or by email if your child is not going to be attending nursery if they are unwell, on holiday etc. We are required by Early Years to monitor children's absences from nursery.

Dad's Week and other significant males (or females) (10th - 14th June)

We would like to invite any Dad or other person to join us at nursery to spend an hour (it can be longer) at the nursery with your child during the week beginning the 10th June. This can be at the beginning or end of the session if this fits in best with your work schedule. You might like your child to show you around the nursery, read a story to the children, play on the computer, paint or draw or play outside. You may prefer to share any particular skill you may have with the children. If you would like to come into the nursery, please speak to Sheila or Lisa to arrange a date and time.

Children who are leaving in July 2019 to go to school.

Please could you let us know which school your child will be attending in September 2019? We send a summary of each child's learning to the reception teacher to help to make the transition to "big" school easier for your child.

Toys

We are aware that lots of children are bringing in toys from home and in some cases they are difficult to locate when it is time for your child to go home. Please can children leave their special toys in their bag on their peg or in the car for safe keeping. If a child needs a comforter then it can be left on their peg.

Parents evening

We will be holding a parents evening on Thursday 20th June 2019 from 7- 8.30 pm. If you have not already booked an appointment and you require one with either the session leader or your child's key worker, please return the form at the end of this newsletter as soon as possible or speak to Sheila or Lisa.

Weather

It is advisable to apply sunscreen to your child before bringing them to nursery. Cancer Research UK recommend factor 15 or higher. If your child attends for four hours or less, it will not be necessary for the sunscreen to be reapplied at nursery. If your child attends a full day, please send a named bottle of sunscreen to nursery with them and we will help your child reapply the cream before afternoon play. We

are not able to apply a "general use" sunscreen to children who have not brought a named bottle with them in case a skin reaction occurs.

Please label cream, hats and clothing with your child's name.

Lunch boxes and shoes

Please ensure that your child's lunch box and drinks container are named to avoid any confusion with similar containers. This also applies to their shoes as several children have the same design and size.

Summer Holiday Club

The half term holiday club will run for six weeks 3 days from 8.30-4.30pm. As usual, all siblings over 2 years and under 8 years of age are welcome to join us during the holiday club.

During holiday club we plan sessions using the Early Years Foundation Stage as guidance. We have flexible planning so that we can plan and work with the children's current interests. If you have any ideas which we could use, then please let us know.

The fees must be paid by Friday 19th July otherwise a late pay penalty of £20.00 will be added. The fees are £6.80 per hour unless your child is claiming Early Years Funding for the holiday club when the lunch session will be £9.30 per hour. Once the sessions have been confirmed they cannot be cancelled or reduced, and the fees are payable in full. It will be at the manager's discretion to decide whether the sessions booked are viable. If you have any problems or if you require any information about holiday club, please see Sheila or Lisa. A booking form has been sent by a separate email to be completed and returned as soon as possible and we cannot guarantee places will be available after Friday 7th June.

Leaver's party.

We will be holding our leaver's party on Tuesday 23rd July from 1-3 pm for all pre-school children who are leaving us to go to infant school in September. There will be a children's entertainer, lots of party games, food and fun. For all pre-school children who attend on Tuesday afternoons there will be no cost involved, but for those who do not attend on Tuesday there will be a charge of £13.60.

Nursery will be closed on Tuesday 23rd July at 1pm, except for those attending the party. Therefore, those children who normally attend the afternoon session will be able to make up their session on an alternative day or be offered a refund. Please see Sheila or Lisa as soon as possible to swap your session.

Pre-school leaver's party.

Child's Name-----

I do / do not wish my child to attend the Pre-school leaver's party on Tuesday 23rd July 2019 from 1-3 pm.

Enclosed is a cheque/cash/ already attends on Tuesday pm (no charge), for £13.60 for the leavers party.

School Leavers Destination - September 2019

Child's Name-----

My child will be attendingschool in September 2019.

Parents evening (if not already booked)

CHILD'S NAME.....

I would like to make an appointment with my child's key worker/session leader..... between 7.00pm and 8.30pm on the evening of Thursday 20th June at (preferred time).....pm.

I will be attending but do not need an appointment.

I will not be attending